



## **Job vacancy: EU Projects IT Analyst (Ref: EUPIA-012015)**

**Digitalis Consult** is a management consulting firm, specialized in R&D administration and in providing project management and project-related quality assurance services for collaborative R&D projects in the area of information technology, particularly in European Commission supported projects.

We are looking for focused and experienced individuals to work on full time basis in the context of a collaborative team with the purpose to contribute to the **development and implementation of EU funded projects, with an emphasis on IT related tasks**. Indicative thematic areas include: technology enhanced learning issues, public sector ICT services, regional development and competitiveness, social and management issues.

### **Job profile:**

- Substantial support to the design, development, and implementation of IT solutions required within EU projects, such as mobile apps, technology enhanced learning systems (LMS, MOOCs), serious games modules, web-based forms.
- Implement company internal IT projects and tasks such as the company's ICT infrastructures, CRM, websites.
- Contribute to the management of EU-funded R&D projects and consortia.
- Contribute to the coordination of European research consortia including scheduling and resource allocation, tracking of deliverables and work schedules, etc.
- Contribute to the drafting of new research proposals, establishment of European consortia, elaboration of budget and spending forecasts.

### **Candidate profile:**

- Graduate, with a degree preferably in information technology or other related subject of studies.
- At least 3 years relevant working / research experience.
- Proven very good writing skills in English.
- Excellent organizational skills.
- Self motivated, team player.
- Experience with SCORM/AICC, and/or moodle, and/or web development tools (PHP, CSS, HTML5, Flash, javascript), and/or LMS will be considered a strong asset.

### **Offered:**

- Competitive remuneration.
- Opportunities for significant career development.
- Work in a creative and rewarding small business environment.
- Work with major IT companies, international knowledge organizations and European public administrations.

**Job type:** full time, permanent. Location: Athens northern suburbs. Hours of work: Monday to Friday 9am - 6pm.