



Job vacancy: Researcher – Social scientist (Ref: RSS-04 2013)

Digitalis Consult is a management consulting firm, specialized in R&D administration and in providing project management and project-related quality assurance services for collaborative R&D projects in the area of information technology, particularly in European Commission supported projects. Digitalis has an annual growth of more than 20% and a cumulative success rate of 45% for its proposals in the last 4 years. 75% of its client base are from abroad.

We are looking for focused individuals to work on full time basis in the context of a collaborative team with the purpose to contribute to the **drafting of research proposals and project outcomes** based on analysis supported by adequate empirical/quantitative evidence. Indicative thematic areas include: ICT issues, public policies and services, economic analysis, regional development and competitiveness, social and management issues.

Job profile:

- Prepare clear, fact-based **reports & presentations** with evidence-based arguments ensuring the rigour of analysis is matched by the clarity of a very good structure.
- **Write studies and analysis reports**, identifying relevant policy issues, compiling evidence on case studies and drafting guidelines to assist with the implementation of policies.
- Design and coordinate data collection (e.g. questionnaires, case studies) and conduct appropriate statistical and content analysis.
- Understand prerequisites, requirements and dependencies for the content to be prepared.
- Receive guidance from and report to senior collaborators / management, cooperate with other contributors assuming gradually independent responsibility to deliver documentation suitable for the intended readership.

Candidate profile:

- Graduate, with interdisciplinary academic or work background that combines exposure to the IT sector and/or to the business world environment and/or policy experience and/or social sciences methodologies, with a minimum of 3 years experience. A PhD will be considered a strong plus.
- Excellent English language skills and **proven ability to write and to structure** effectively documentation, presentations, and reports.
- Strong logical skills. Ability to prioritise, to think clearly, critically and decisively, to organize and **to process large amounts of complex information** under pressure.

Offered:

- Competitive remuneration.
- Opportunities for significant career development.
- Work in a creative and rewarding small business environment.
- Work with major IT companies, international knowledge organizations and European public administrations.

Job type: full time, permanent. **Location:** Athens northern suburbs. **Hours of work:** Monday to Friday 9am - 6pm.